

WOLDS VILLAGES NEIGHBOURHOOD PLAN JOINT NEIGHBOURHOOD PLAN COMMITTEE

**Minutes of a meeting of the Joint Neighbourhood Plan Committee,
a committee of Burton on the Wolds, Cotes and Prestwold Parish Council
and Hoton Parish Council, held on Wednesday 6th July 2016 at 8pm
at the Pavilion, Towles Fields, Burton on the Wolds**

Present:

Cllr Shields, Chairman - Burton on the Wolds, Cotes and Prestwold Parish Council (BPC)
(Note-taker for this meeting)
Cllr Eady, Vice-Chairman - Hoton Parish Council (HPC)
Cllr Hames - (BPC)
Cllr Scott - (BPC)
Cllr Cassell - (HPC)
Cllr Seymour - (HPC)

In attendance:

Kathy Jones
Cath Thomson
Colin Wilkinson - Planit-X

N01/16 To elect a chairman

Resolved: To elect Cllr Shields as Chairman of the Joint Neighbourhood Plan Committee for 2016-17.

N02/16 To elect a vice-chairman

Resolved: To elect Cllr Eady as Vice-Chairman of the Joint Neighbourhood Plan Committee for 2016-17.

N03/16 To receive apologies for absence

The clerk, Mrs C. Blain, and resident Edward Broughton were unable to attend this meeting.

N04/16 Disclosures of interests, disclosable pecuniary interests, personal interests or personal interests that may lead to bias, to items on the agenda

None.

N05/16 To co-opt members of the public to the Joint Committee in line with the Terms of Reference

Resolved: To co-opt Kathy Jones, Cath Thomson, Edward Broughton, Hellen Jarvis, and John Shuter to the Joint Neighbourhood Plan Committee.

N06/16 To approve the minutes of the previous meeting, held 14th April 2016

Resolved: To approve and sign as a true record the minutes of the Joint Neighbourhood Plan Committee meeting held on 14th April 2016.

N07/16 Questions or comments from members of the public

None.

N08/16 To receive members' reports from committee members – for information only

None.

N01

WOLDS VILLAGES NEIGHBOURHOOD PLAN

JOINT NEIGHBOURHOOD PLAN COMMITTEE

N09/16 To agree members and lead members of the Working Parties

Resolved: To agree the lead members and assisting members for each theme (as attached.) There will be joint working between the Traffic and Transport Working Party and the Facilities and Services Working Party, particularly regarding buses and bus routes. Cllr Eady will encourage a resident of Hoton to become a member of the Traffic and Transport Working Party.

N10/16 To receive updates from the Working Parties

a) Environment – Mrs Jarvis

None. Cllr Shields will contact the Mrs Jarvis for an update.

b) Economy – Cllr Eady

Report circulated prior to meeting. 38% of respondents said 'no' to question 48, 'Is there anything that prevents you working in the plan area?' The Working Party are looking at community shops and vending facilities. If the Eaton site becomes available, although outside the plan area, this should remain as business use, due to the impact on the plan area.

c) Traffic & Transport

Cllr Scott has been agreed as the lead member.

d) Housing – Cllr Shields

Report circulated prior to meeting. A question remains regarding the social and economic housing needs in respect of Hoton, Prestwold and Cotes in the Core Strategy. Charnwood Borough Council have asked a company to carry out a housing needs survey in parts of the plan area (Hoton, Prestwold and Cotes), but this would conflict with the work being carried out in developing the Neighbourhood Plan and would, therefore, not be supported. The Working Party will use Zoople to look at housing trends.

e) Facilities & Services – Mrs Thomson

Trends and the roll number have been obtained from Burton on the Wolds Primary School; any housing expansion could affect the trends. The Working Party will look at usage of the community halls; developer contributions may not be obtainable if usage is low as there would be no proven need.

N11/16 To receive the results of the Residents' Survey, including a presentation on analysing the results from Cllr Seymour

The report compiled by RCC has been received by the Committee. Initial analysis has been carried out by Cllr Seymour, who has looked at the demographics and the results for each settlement. Cllr Seymour will circulate his analysis to the Committee and Working Parties and he is happy to assist with further analysis. Working Party leaders are to contact Cllr Seymour if they would like his assistance with further analysis. It is best to use unique terms to get more useable response data.

N12/16 To receive the results of the Young Persons' Survey

RCC have compiled a report of the responses. There was a disappointing return with just five responses received. The timing in relation to half term and exams may have affected this, but we have some feedback to use.

N13/16 To draw the winner of the Young Person' Survey prize draw (£20 iTunes voucher)

The winner of the £20 iTunes voucher is George Brown, a resident of Burton on the Wolds.

N02

WOLDS VILLAGES NEIGHBOURHOOD PLAN JOINT NEIGHBOURHOOD PLAN COMMITTEE

The clerk will arrange delivery of the voucher.

N14/16 To agree the NHP communication from this meeting

Resolved: That Mrs Jones will produce a newsletter, which will be agreed with the Chairman and Vice-Chairman. The content of the newsletter will include the results from the residents' survey and help needed. It will be published on both Parish Council websites and notice boards as well as the garage and both pubs.

N15/16 Funding update

Resolved: To apply to Locality for a further grant of up to £9000.

Cllr Shields will complete the application in the coming week, in conjunction with Mr Wilkinson.

Clarification of housing numbers and employment is required; Mr Wilkinson will contact Charnwood Borough Council regarding the SHLAA sites and the rural employment requirements of their Core Strategy.

N16/16 The next meeting of the Joint Committee will be held in the week commencing 22nd August. The clerk will arrange the date and notify members.

The meeting closed at 9:45pm.

These minutes are a true and accurate record _____ Date _____

Cllr R. Shields, Chairman

WOLDS VILLAGES NEIGHBOURHOOD PLAN THEMES

Theme	Aim	Topics may include	Lead person	Assisting
Environment	To protect and improve the character and environment of the Wolds area	Landscaping, ecology, flooding, infrastructure, SSSI, designated wild-life areas, history and heritage, biodiversity, agriculture, green open spaces, areas of separation, renewable energy	Hellen Jarvis	John Shuter Lyn Cooper Cath Thomson
Economy	To promote reasonable and sustainable economic growth	Businesses, shops, communication infrastructure, agriculture	Roy Eady	John Laurance Graham Godley Ian Sharpe
Traffic & Transport	To improve connectivity and promote sustainable transport across the Wolds	Roads, footpaths, bridleways, public transport, cycling	Margaret Scott	Rosemary Hames Hellen Jarvis
Housing	To identify if there are needs and opportunities for sustainable development	Housing, affordable housing, the built environment	Robert Shields	Rosemary Hames Guy Wood John Laurance
Facilities & Services	To improve social, community and leisure facilities	Sports, recreation, community buildings, healthcare, schools, communication, burial grounds, allotments	Cath Thomson	Robert Shields Edward Broughton Margaret Scott