

WOLDS VILLAGES NEIGHBOURHOOD PLAN JOINT NEIGHBOURHOOD PLAN COMMITTEE

**Minutes of a meeting of the Joint Neighbourhood Plan Committee,
a committee of Burton on the Wolds, Cotes and Prestwold Parish Council
and Hoton Parish Council, held on Monday 22nd August 2016 at 8pm
at Hoton Village Hall, Loughborough Road, Hoton**

Present:

Cllr Shields, Chairman - Burton on the Wolds, Cotes and Prestwold Parish Council (BPC)
Cllr Eady, Vice-Chairman - Hoton Parish Council (HPC)
Cllr Hames - (BPC)
Cllr Scott - (BPC)
Edward Broughton

Mrs Clare Blain - Clerk to BPC and HPC

In attendance:

Colin Wilkinson - Planit-X

N17/16 To receive apologies for absence

Apologies for absence were received from Cllr Cassell (HPC), Cllr Seymour (HPC), Kathy Jones, John Shuter and Cath Thomson.

Resolved: To accept the apologies of Cllrs Cassell and Seymour and Kathy Jones, John Shuter and Cath Thomson.

N18/16 Disclosures of interests, disclosable pecuniary interests, personal interests or personal interests that may lead to bias, to items on the agenda

None.

N19/16 To approve the minutes of the previous meeting, held 6th July 2016

Resolved: To make one amendment to item N10/16b, '*If the Eaton site becomes available, although outside the plan area, this should remain as business use, due to the impact on the plan area*' and to then approve and sign as a true record the minutes of the Joint Neighbourhood Plan Committee meeting held on 6th July 2016.

N20/16 Questions or comments from members of the public

None.

N21/16 To receive members' reports from committee members – for information only

None.

N22/16 To receive updates from the Working Parties

a) Environment – Mrs Jarvis There has been no communication from Mrs Jarvis. Cllr Shields will contact Mrs Jarvis.

b) Economy – Cllr Eady A report was circulated ahead of the meeting. Assistance is needed with mapping the business locations; Colin Wilkinson suggested that 'ParishOnline' could be used. Cllr Shields will look at ParishOnline and an item will be added to the N04

WOLDS VILLAGES NEIGHBOURHOOD PLAN

JOINT NEIGHBOURHOOD PLAN COMMITTEE

September agenda of the Burton on the Wolds, Cotes and Prestwold Parish Council meeting. Funding may be available to help the existing shop within the garage to be developed to meet community needs.

c) Traffic & Transport – Mrs Scott A report was circulated ahead of the meeting. Cllr Eady is to join this group until someone else from Hoton steps forward. The Working Party is to look at the ‘crash map’ which identifies the location of road traffic accidents.

d) Housing – Cllr Shields A report was circulated ahead of the meeting. A background paper, produced by Colin Wilkinson, was reviewed by the committee. Their next meeting is 2nd September, the next step is to allocate sites for possible housing, based on the residents’ survey and the background paper.

e) Facilities & Services – Mrs Thomson A report was circulated ahead of the meeting.

N23/16 To review the programme of work

The programme was reviewed; all of steps one, two and four are complete. Step three includes the development site profiles, this is the next task for the Housing Working Party, in conjunction with Colin Wilkinson. Step five is the Issues and Options Consultation, see item N24/16, below.

N24/16 To agree a Neighbourhood Plan vision, key issues, themes and development options based on the work that has been done so far

Following a discussion it was

Resolved: To carry out a consultation on the key issues from the residents’ survey and the options to resolve them. Each Working Party is to identify the key issues with their area and two or three options, on one to two sides of A4, by the end of September. If unsure of what is required, the Working Party lead member should contact Colin Wilkinson.

An open meeting will be held in early October, with all residents invited, where a presentation will be given and there will be one table per Working Party, to discuss the issues and options.

N25/16 To agree the NHP communication from this meeting

The Neighbourhood Plan event, to be held in early October, will be advertised, with a leaflet delivered to all households, inviting residents to attend.

N26/16 Funding update

We have been awarded a Locality grant of £8991 to fund the work of the planning consultant.

N27/16 The next meeting of the Joint Committee will be held on Monday 19th September, at 8pm at the Pavilion, Towles Fields, Burton on the Wolds.

The meeting closed at 10:10pm.

These minutes are a true and accurate record _____ Date _____
Cllr R. Shields, Chairman

N05

WOLDS VILLAGES NEIGHBOURHOOD PLAN

JOINT NEIGHBOURHOOD PLAN COMMITTEE

Further information from Colin Wilkinson on some of the issues that were raised at the meeting:

Parishonline

Most of the groups I work with use ParishOnline to prepare maps for the neighbourhood plan. With a little bit of patience you can use the mapping tool to create site boundaries, map labels etc. There are a number of map layers built-in such as listed buildings and nature conservation sites:

<http://www.getmapping.com/products/gis-services/parish-online>

The folks at ParishOnline are very helpful and will probably create the neighbourhood area boundary for you.

B1/B2/B8

The Town and Country Planning (Use Classes) Order 1987 (as amended) puts uses of land and buildings into various categories known as 'Use Classes'. It is generally the case that you will need planning permission to change from one use class to another, although there are exceptions where the legislation does allow some changes between uses. I've attached a document which sets all the use classes out and the permitted changes of use.

The Business uses are divided into classes B1/B2/B8:

B1 Business - Offices (other than those that fall within A2), research and development of products and processes, light industry appropriate in a residential area.

B2 General industrial - Use for industrial process other than one falling within class B1 (excluding incineration purposes, chemical treatment or landfill or hazardous waste).

B8 Storage or distribution - This class includes open air storage.

So what happened to classes B3-B7? – These were 'special' industrial uses like mining, chemical plants which have since fallen out of use.

Housing

The housing background paper includes only sites committed prior to 1 April 2016. As a consequence the following planning permission is missing:

P/15/2118/2

The Greyhound Inn 25 Melton Road Burton On The Wolds Leicestershire LE12 5AG

Erection of 3 x 2-storey dwellings

Grant Conditionally 17-06-2016

Shop Grants

I'm pleased to say that the Village Shop Grant scheme is still up and running:

<http://www.oakleaves.org.uk/village-shop-support.html>

Colin Wilkinson MRTPI

Planit-X Town and Country Planning Services Ltd

N06