

Clerk's report – September 2023

Red writing indicates an update since the previous report. Black writing indicates no change since the previous report.

Task	Report	Further action
Damaged tree at the entrance to the playground	This has been reported to LCC to find out if the tree is one of those that they are responsible for. The individual who deals with the trees is now out of the office until the 11 th September.	To be discussed at the Parish Council meeting on the 11 th and agree if work can be ordered if it is found out the Parish Council is responsible for the tree.
Highways Membership Fund	LCC Highways has suggested a new VAS. It was agreed at a previous Parish Council meeting that this should go ahead.	A recent update was received stating there had been a delay with the installation due to an internal misunderstanding. We are waiting to receive an installation date.
Unsuitable for HGV Road Sign at the entrance to Vinetree Terrace/Old Parsonage Lane Traffic	LCC Highways were contacted about our concerns with this. They replied stating they felt the signage was adequate and that they believe HGV's won't use these roads. Ring Doorbell evidence was submitted.	LCC responded saying the Ring Doorbell evidence doesn't prove anything and that it is probably locals using these roads as a cut through and nothing they can do about this.
Storage Shed at Village Hall	I made contact with the village hall to ask them about the possibility of a storage shed to store the Parish Councils gardening equipment etc. I have looked at the storage shed and it is appropriate for the storage of the Parish Councils items.	The storage shed is now available for our use and I believe Mel has now put the items in there that she was previously storing for the Parish Council.
Set up on-line banking		This needs to be set up again for approval by Councillors as I had previously done this but then Helen submitted her resignation.
Harry Heaney – Tree Planting	Following the discussion at the previous meeting, Harry was emailed to ask what it was he had in mind exactly and if he would consider any other type of memorial at the playground i.e. bench etc.	Harry has been emailed about this again and he is looking at his options.
Co-option	Vacancies advertised on noticeboard and website. A member of the village has come forward and expressed an interest in the vacancy.	We currently have two vacancies to fill. The Clerk completed a Communicating with your Community training course this

		week and will update Councillors on advice received to assist with these vacancies.
Traversing wall bolt	No luck finding one yet – allen key fitting needed	Please can we have an update on this.
Brickwork on raised beds	Quotes needed	Ongoing
Gate to playground	Contacted Wicksteed for advice	Helen: has this been completed please?
38a Loughborough Rd (New build)	Contacted enforcement re the clear windows – developer knows they need to be changed to opaque before he moves in. Projected move-in date currently June. Monitor	Please can either Simon or Sunil check this has been done.
Defibrillator check	Completed 1 August 2021	
Back up files	Ongoing with OneDrive	