

Minutes of the Hoton Parish Council Annual Meeting Held in Hoton Village Hall on Thursday 25th May 2023 at 8.00pm

In attendance: Cllr Girgis (chair), Cllr Cassell, Cllr Kennedy, Cllr Rathod, Cty Cllr Shepherd (left 8.20pm), Cllr Boker (joined 8.01pm (left 8.20pm)) and Victoria Webster (Parish Clerk)

The meeting commenced at 7.51pm

19/23.	Elect a Chairman Cllr Kennedy proposed Cllr Girgis. All agreed to this nomination. Cllr Girgis accepted.
20/23.	Elect a Vice Chair Cllr Cassell proposed Cllr Kennedy. All agreed to this nomination. Cllr Kennedy accepted.
21/23.	Co-option of Councillors Cllr Cassell has received offers from Sunil Rathod and Helen Dargie. All agreed to these offers.
22/23.	To receive apologies for absence No apologies for absence were received.
23/23.	Declarations of interests Cllr Rathod is a resident on Vinetree Terrace. Cllr Girgis is a resident on Rempstone Road.
24/23.	To approve and sign the minutes of the Parish Council meeting held on the 3rd April 2023 The minutes were accepted as true and accurate and were proposed by Cllr Cassell and seconded by Cllr Rathod.
25/23.	All Councillors to complete the new Register of Interests Form To be completed at the next meeting.
26/23.	Borough Councillors Report Cllr Bokor thanked everyone who voted for her. New Local Plan update. The report has been received from the inspector and they have requested some additional work needs carrying out and they have reserved their position if they will then find the plan sound and approve it.
27/23.	County Councillors Reports Cllr Shepherd continues to email all Parish Councils within his borough with general news, media releases, health news etc. These should then be passed on by the Clerk to Councillors. Cllr Shepherd commented that some while ago, Hoton Parish Council didn't feel they had been serviced well by LCC officers in relation to the Members Highway Fund. LCC have now proposed the idea of a SID that faces in both directions to replace the VAS which is approaching the end of its life. The Members Highway Fund will pay for this. However, neither Cllr Shepherd or the Clerk have received an update from LCC for a while.

	<p>Action: Cllr Shepherd to chase this up. Vinetree Terrace. LCC have stated they believe there is no requirement for the sign that states Old Parsonage Lane and Vinetree Terrace is unsuitable for HGV's to be moved so that traffic entering Old Parsonage Lane in both directions can clearly see it. Cllr Shepherd said he would have been happy to support the village with this through the Members Highway Fund but it isn't being continued this year.</p>
28/23.	<p>Questions and comments from members of the public (10 minutes) No members of the public were present.</p>
29/23.	<p>To review the powers delegated to the Clerk Responsible Financial Officer. Financial Regulations 4.4. In cases of extreme risk to the delivery of council services, the clerk may authorise revenue expenditure on behalf of the council which in the clerk's judgement is necessary to carry out. Such expenditures include repair, replacement or other work, whether or not there is any budgetary provision for the expenditure, subject to a limit of £499.99. The clerk shall report such action to the chairman within two working days and to the council at the next meeting. All agreed.</p>
30/23.	<p>To appoint a representative to attend the Annual General Meeting of LRALC This is to be discussed again at the meeting on the 4th September 2023.</p>
31/23.	<p>To review the asset register and agree action on repairs This is to be discussed at the meeting on the 4th September 2023.</p>
32/23.	<p>To review and confirm the arrangements for insurance cover The current policy was distributed to all Councillors prior to the meeting to review. All agreed to the renewal.</p>
33/23.	<p>To agree the date, time and place of ordinary meetings of the full Council for the year ahead June 2023 – Informal 4th September 2023 – Formal 2nd October 2023 – Informal 6th November 2023 – Formal 4th December 2023 – Formal 8th January 2024 – Informal 5th February 2024 – Formal 4th March 2024 – Informal 8th April 2024 – Informal 13th May 2024 – Formal Annual</p>
34/23.	<p>To review Playing Field Committee Representatives Cllr Kennedy offered to join the committee alongside Cllr Dargie, Cllr Rathod and Cllr Girgis. Action: All Councillors to be given future dates of meetings by Cllr Dargie.</p>
35/23.	<p>To Receive the Clerks Report The clerk's report was distributed prior to the meeting. It was felt an additional meeting regarding Vinetree Terrace/Old Parsonage Road to enable Councillors to discuss further. Obtain thoughts from members of the public living on this road.</p>
36/23.	<p>Business</p>

	<p>a) Discuss the Playing Field/Village tidy day This has been rescheduled for the 10th September 2023.</p> <p>b) Discuss the road signs on Vine Tree Terrace/Loughborough Road junction A resident who lives on Vinetree Terrace has submitted a request for the Parish Council to consider that access to the road is blocked permanently like similar has been done in the nearby villages. Councillors are happy to consider this and would need to find out the procedure, how would it be funded, resident's opinions etc. The main issue the two roads face is from bigger 7.5-ton vehicles who then have to reserve back on to the Main Road once they realise they won't fit down the road or other large vehicles feel they can get down the roads and damage parked vehicles. We need to make the public more aware that we are making an effort to rectify this issue. Action: discuss fully at informal meeting and then potentially arrange a public meeting to discuss further.</p> <p>c) Discuss Sunrise Eggs No further comments.</p> <p>d) Receive an update on the excess lorries on the Prestwold Estate and number of transporters. Both Cllr Cassell and the Clerk have tried to contact Hamish several times with no success. Cllr Cassell contacted the owner of Fleet Auction Group who explained there has been difficulties over the last few weeks and they haven't been able to reduce the number of lorries as promised by Hamish at the previous Parish Council meeting. He has confirmed they will begin to reduce. He was concerned he didn't want to be a nuisance for the village. Action: Chase each week if the numbers don't reduce and copy to Cllr Bokor. Ask Cllr Bokor to contact Hamish to see if she can get a response.</p>																												
37/23.	<p>Finance</p> <p>a) Approval of the Annual Accounts and signing of the AGAR paperwork for 2022/23 The paperwork was agreed and signed.</p> <p>b) Review expenditure under S1.37 There has been no expenditure.</p> <p>c) Precept receipt The first half of the precept, £6670, has been received.</p> <p>d) Approve the schedule of payments</p> <table data-bbox="311 1339 1236 1836"> <tr> <td>V. Webster</td> <td style="text-align: right;">£450.07</td> </tr> <tr> <td>April payroll and expenses</td> <td></td> </tr> <tr> <td>B. Cassell</td> <td style="text-align: right;">£40.62</td> </tr> <tr> <td>Lighthouse Subscription: April & May</td> <td></td> </tr> <tr> <td>HMRC</td> <td style="text-align: right;">£217.17</td> </tr> <tr> <td>Employers PAYE & National Insurance</td> <td></td> </tr> <tr> <td>M&BG</td> <td style="text-align: right;">£292.99</td> </tr> <tr> <td>April Invoice</td> <td></td> </tr> <tr> <td>BHIB</td> <td style="text-align: right;">£518.99</td> </tr> <tr> <td>Annual subscription</td> <td></td> </tr> <tr> <td>LRALC</td> <td style="text-align: right;">£216.59</td> </tr> <tr> <td>NALC and LRALC annual subscription</td> <td></td> </tr> <tr> <td>V. Webster</td> <td style="text-align: right;">£15.99</td> </tr> <tr> <td>Printer ink cartridge</td> <td></td> </tr> </table> <p>All payments were approved.</p>	V. Webster	£450.07	April payroll and expenses		B. Cassell	£40.62	Lighthouse Subscription: April & May		HMRC	£217.17	Employers PAYE & National Insurance		M&BG	£292.99	April Invoice		BHIB	£518.99	Annual subscription		LRALC	£216.59	NALC and LRALC annual subscription		V. Webster	£15.99	Printer ink cartridge	
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38/23.	<p>To make comments and agree action on the following planning applications:</p>																												

	<ul style="list-style-type: none"> • P/22/1777/2. 7 Rempstone Road, Hoton. Tree and vegetation removal to area identified on map in red, and also to remove all trees and vegetation to create access track for works to be completed shown edged. No decision has been made. • P/22/1603/2. 40 Loughborough Road, Hoton. Construction of 4 dwellings with associated parking, hard surfacing and landscaping. No decision has been made. • P/22/2163/2. Land off Prestwold Lane. Part change of use of airfield runway to Storage and Distribution of motor vehicles (Class B8) with associated infrastructure (Retrospective Application). No decision has been made. • P/23/0479/2. 32 Loughborough Road. Certificate of Lawfulness (Proposed) for replacement windows. No decision has been made.
39/23.	To Receive Reports from Councillors No items to report.
40/23.	Correspondence – Discuss and Agree Response to the following: No items for discussion.
41/23.	To agree items for the Press Release Thank you to Mel Doherty.
42/23.	To receive agenda items for the next meeting LRALC AGM. Asset Register.
43/23	Date of the Next Meeting 4 th September 2023

The meeting closed at 8.57pm

These minutes are signed as a true and accurate record.

Chairman Signature: _____

Date: _____