

# HOTON PARISH COUNCIL

## To Cllrs Girgis, Cassell, Rathod and Kennedy

You are summoned to attend the Annual Meeting of Hoton Parish Council on Monday 13<sup>th</sup> May 2024 at 8:00 p.m. to transact the following business.

*Victoria Webster*

Mrs V Webster, Clerk to the Council

## Hoton Parish Council Annual Meeting Agenda

**17/24. To Elect a Chair**

Elect a Chair for 2024/25 and complete the Acceptance of Office form

**18/24. To Elect a Vice-Chair**

Elect a Vice-Chair for 2024/25

**19/24. To receive Apologies for Absence**

**20/24. Declarations of interests**

Disclosable pecuniary interests; personal interests; or personal interests that may lead to bias, by parish councillors to items on the agenda.

**21/24. Minutes of the Parish Council Meetings held on 8<sup>th</sup> April 2024**

To approve the minutes and review any matters arising from the previous meeting

**22/24. All Councillors to Complete a new Register of Interests form**

Each Councillor is to complete a Register of Interests form and submit it at this meeting.

**23/24. Borough Councillor's report**

Councillor Jenny Bokor to give an update on items from Charnwood Borough Council

**24/24. County Councillor's report**

Councillor Richard Shepherd to give an update on items from Leicestershire County Council

**25/24. Questions and Comments from Members of the Public (10 minutes)**

**26/24. To Review the Powers Delegated to the Clerk**

**27/24. To Appoint a Representative to Attend the LRALC Annual General Meeting**

The LRALC annual meeting is due to be held on the 5<sup>th</sup> October 2024

**28/24. To Review the Asset Register and Agree Action on any Repairs if required**

The annual review of the Parish Councils Assets.

**29/24. To Review and Confirm the Arrangements for Insurance Cover**

Check through the previous year's documents to ensure it is still adequate for 2024/25

**30/24. To Agree the Date, Time and Place of Ordinary Meetings of the Full Council for the Year Ahead**

**31/34. Review Policies and Procedures**

Please see the attached checklist for those Policies and Procedures that have been updated.

**32/24. To Receive the Clerk's Report**

The Clerk to update the Councillors on on-going issues

**33/24. Business**

- a) Discuss the possibility of employing an individual or company to carry out small maintenance tasks around the village and approve decision
- b) Discuss the ongoing issue of traffic concerns arising from HGV vehicles from the Prestwold Estate and traffic generally throughout the village and approve any actions
- c) Discuss the possibility of setting up a village Helping Hands Group and approve decision
- d) Discuss if the Parish Council want to review their section of the Neighbourhood Plan and approve any actions

**34/24. Playing Field and Play Ground**

- a) Review and approve the Playing Field Committee Representatives
- b) Review the Action Plan that has been drawn up following the annual playground inspection and agree and approve actions.
- c) Discuss the Playing Field Strategic Plan and approve any actions
- d) Discuss the possibility of an area within the Playing Field for a Brownie's Garden and approve decision

**35/24. Finance**

- a) Review expenditure under S1.37
- b) Review and approve the schedule of payments
- c) Review and approve the Bank Recs from the 8<sup>th</sup> April 2024 Parish Council Meeting
- d) Review and approve the latest Bank Rec
- e) Review and approve the year end Bank Rec

**36/24. Planning Applications (only those highlighted are either new since the previous meeting or a decision has been made)**

- P/22/1777/2. 7 Rempstone Road, Hoton. Tree and vegetation removal to area identified on map in red, and also to remove all trees and vegetation to create access track for works to be completed shown edged. No decision has been made.
- ***P/22/1603/2. 40 Loughborough Road, Hoton. Construction of 4 dwellings with associated parking, hard surfacing and landscaping. Refused.***
- ***P/22/2163/2. Land off Prestwold Lane. Part change of use of airfield runway to Storage and Distribution of motor vehicles (Class B8) with associated infrastructure (Retrospective Application). Granted conditionally.***
- P/23/1477/2. 19 Loughborough Road. Tree in the front garden - Whole Tree Removal. No decision has been made yet.
- ***P/23/1660/2. Hoton Farm, Rempstone Road. Installation of farm incinerator. Granted conditionally.***
- ***P/24/0436/2. Hollytree Farm, 17 Wymeswold Road. Erection of single storey porch extension and single storey garden room. No decision has been made yet.***

**37/24. To Receive Reports from Councillors**

Councillors to update the meeting with any areas under their jurisdiction

**38/24. Correspondence – Discuss and Agree any responses.**

- a. Can you help us bring light to the Beacon Unit
- b. Village Hall Millenium Clock
- c. Response to what can be done better – Playing Field

**39/24. To Agree Items for the Press Release**

**40/24. To Receive Agenda Items for the Next Meeting**

**41/24. Date of the Next Meeting**

Members of the public are always welcome at meetings of the Parish Council. Please note that the public will only be allowed to speak during the part of the meeting allocated to questions from members of the public.