

HOTON PARISH COUNCIL
Bank reconciliation at 31st March 2016

1 CASH BOOK

Cash in hand per cash book 01/04/15	
Current account	£60.00
Deposit account	£9,756.53
Less unpresented cqs	£0.00
Sub-total	£9,816.53

ADD

Receipts 01/04/15-31/03/16	£12,004.24
Sub-total	£21,820.77

LESS

Payments 01/04/15-31/03/16	£10,576.39
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A Cash in hand 31/03/16 (per cash book)	£11,244.38
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2 BANK STATEMENTS

Cash in hand per bank statements 31/03/16	
Current account	£60.00
Deposit account	£11,399.38
Other	£0.00
Sub-total	£11,459.38

LESS

Unpresented cheques (000706 £180.00, 000708 £35.00)	£215.00
Subtotal	£11,244.38

ADD

Receipts in cash book not banked at 31/03/16	£0.00
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B Adjusted bank balance at 31/03/16	£11,244.38
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Note A must equal B

Prepared by: Clare Blain, Clerk to Hoton Parish Council

28/04/2016

Approved by: Cllr W. Cassell, Chair of Hoton Parish Council