

# Hoton Parish Council

## Bank Reconciliation – Current Account

**Prepared on 27<sup>th</sup> August 2024**

Prepared by Victoria Webster Clerk and RFO

To be approved by Council and signed by a Councillor.

### **NatWest Current Account**

Balance per bank statements as of:	1 <sup>st</sup> August 2024	£60
Plus, unpresented cheques as of:	27 <sup>th</sup> August 2024	£586.00
Plus, unbanked cash as of:	27 <sup>th</sup> August 2024	£0.00
Net Balance as of:	27 <sup>th</sup> August 2024	-£526.00

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Opening balance:	31 <sup>st</sup> March 2024	£60
Add receipts to:	27 <sup>th</sup> August 2024	£7,425.53

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<b>Total:</b>		<b>£6,899.53</b>
Less Payments to:	27 <sup>th</sup> August 2024	£7,425.53
<b>Closing Balance on cashbook as of:</b>	<b>27<sup>th</sup> August 2024</b>	<b>-£526.00</b>

Although the above balance shows a negative figure, the account is not overdrawn. The above figures show what funds have been allocated. When a payment is taken out of this account an automatic transfer happens from the reserves account so the balance on this account remains at £60 at all times.

Councillor Signature: \_\_\_\_\_

Councillor Name: \_\_\_\_\_

Date: \_\_\_\_\_