**Minutes of the Hoton Parish Council Meeting**

**Held in Hoton Village Hall on Monday 12th December 2022 at 7.45pm**

**In attendance**: Cllr Cassell (Chair), Cllr Girgis, Cllr Rathod and Victoria Webster (Parish Clerk)

*The meeting commenced at 7.45pm*

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| 1. | **To receive apologies for absence**  Apologies were received and approved from Cty Cllr Shepherd, Cllr Boker, Cllr Dargie and Cllr Doherty. |
| 2. | **Declarations of interests: disclosable pecuniary interests; personal interests; or personal interests that may lead to bias, by parish councillors to items on the agenda.**  No declarations of interest were made. |
| 3. | **To approve and sign the minutes of the Parish Council meeting held on the 24th October 2022** The minutes were accepted as true and accurate and were proposed by Cllr Rathod and seconded by Cllr Girgis. |
| 4. | **Questions and comments from members of the public (10 minutes)**  No members of the public attended the meeting. |
| 5. | **Police Report and Correspondence**  The police report for October had been received since the previous meeting. This was distributed to all Councillors prior to the meeting. No questions or queries were raised. |
| 6. | **Borough Councillors Report**  No borough Councillor present to give a report. |
| 7. | **County Councillors Reports**  No county Councillor present to give a report. Cllr Shepherd asked for attention to be drawn to the position statement email that was distributed earlier today. |
| 8. | **Co-option of Councillor**  None. |
| 9. | **Business**   * 1. To discuss, review and approve the 2023/24 Budget. Completion of the precept form to take place and to be signed.   The clerk talked through the budget and highlighted any areas where there is an increase and the reason for this. All Councillors agreed the budget was sound and it was approved. The precept will increase from £12,127 to £13,340 for 2023/24.   * 1. To agree to adopt the updated Financial Regulations   The updated regulations were approved.   * 1. To decide and approve a date for the Annual Meetings in May   A date of the 22nd May 2023 was agreed.   * 1. Councillors to complete the New Register of Interest Forms   The Councillors present were given a blank form to complete and return to the clerk as soon as they are able.   * 1. To discuss and approve the renomination of village assets   All Councillors agreed the Packe Arms, the playing field and the village hall should be renominated to once again be classed as village assets.  **Action: VW to complete the required the form.**   * 1. To receive an update on the Members Highway Fund application   The Parish Council have been unsuccessful in being allocated any funds due to a report from LCC stating there are no suitable locations in or around the village for any speed reduction items. It was felt by all Councillors that this is a very disappointing outcome and that the Parish Council have not been supported appropriately by LCC during the application period. |
| 10. | **To Receive Reports from Councillors**  No items for discussion. |
| 11. | **To make comments and agree action on the following planning applications:**   * P/22/1777/2. 7 Rempstone Road, Hoton. Tree and vegetation removal to area identified on map in red, and also to remove all trees and vegetation to create access track for works to be completed shown edged * P/22/1603/2. 40 Loughborough Road, Hoton. Construction of 4 dwellings with associated parking, hard surfacing and landscaping.   In preparation for the meeting, two nominated councillors have looked in detail at the application and could see no reason to make comment. The meeting discussed it further, considering whether there might be issues of access or of architectural style. It was agreed to make no comment.   * P/22/1967/2. Falcon House, 38 Loughborough Road, Hoton. Proposed replacement of windows to side and rear of property.   All in keeping with the village and grade 2 listed requirements.   * P/22/1762/2. Harts Farm, 70 Loughborough Road, Hoton. Erection of porch extension to front of house.   This will be a small porch and the property isn’t overly visible from the road anyway.   * Enquiry outcome for P/21/1546/2. Rectory Place, 37 Old Parsonage Lane.   This has been granted subject to conditions. |
| 12. | **Correspondence – Discuss and Agree Response to the following:**   1. Leicestershire Half Marathon   All agreed there were no issues that needed to be raised.   1. Neighbourhood Watch Meeting   The Parish Council are unable to hold remote meetings so they would have to attend a meeting in person. It was agreed that more information should be requested on the scheme prior to inviting them to attend a meeting.  **Action: VW to request further information.**   1. Wolds joint Neighbourhood Plan   All agreed the plan does need updating and that we need to ask for further details on how this is done and what is required of us.  **Action: VW to request further details.** |
| 13. | **To Receive the Clerks Report**  The Clerk talked through the updates on the report.  **Action: VW to write the brewery in relation on the ivy on the bust stop outside the Packe Arms due to no response from letters sent directly to the manager of the pub.** |
| 14. | **Finance**   1. Financial update - The Cash Book & Bank Statement to be reviewed and signed off   The paperwork was reviewed and agreed.   1. To agree payments due for the month (Schedule of Payments to be signed by the Chair)   The payments were reviewed and signed off. |
| 15. | **To agree items for the Press Release**  Playing field volunteer day |
| 16. | **To receive agenda items for the next meeting**  Strategic Plan |

*The meeting closed at 8.26pm*

These minutes are signed as a true and accurate record.

Chairman Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_