**Minutes of the Hoton Parish Council Meeting**

**Held in Hoton Village Hall on Monday 26th September 2022 at 7.45pm**

**In attendance**: Cllr Cassell (Chair), Cllr Doherty, Cllr Girgis, Cllr Dargie, Cllr Rathod, and Victoria Webster (Parish Clerk)

*The meeting commenced at 7.56pm*

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| 1. | **To receive apologies for absence**  Apologies were received and approved from Cty Cllr Richard Shepherd. |
| 2. | **Declarations of interests: disclosable pecuniary interests; personal interests; or personal interests that may lead to bias, by parish councillors to items on the agenda.**  Cllr Dargie and Cllr Rathod declared an interest in point 9c. as they live on Vinetree Terrace. |
| 3. | **To approve and sign the minutes of the Parish Council meeting held on the 27th June 2022** The minutes were accepted as true and accurate and were proposed by Cllr Girgis. |
| 4. | **Questions and comments from members of the public (10 minutes)**  A resident attended the meeting who lives on Vinetree Terrace and wanted to discuss their concerns about the ongoing situation residents who live on the road find themselves in. The resident wanted to take the opportunity to remind the Parish Council about the paper that was produced 15 years previously which looked at the traffic issues on Vinetree Terrace and set out various options but highlighted that no solution was reached. The only outcome from the paper were the signs that were installed that were later taken down. The resident brought 15 Ring Doorbell videos to show the Parish Council which reflect a typical day/week. The videos showed cars reversing up onto the curb to let other cars through as there isn’t the room for two cars side by side on the road. Damage was caused to the side of the resident’s car during one video. Fast moving cars, vans and lorries during the day and night. There are often 3 cars trying to get up/down the road in different directions at the same time. The situation is worse when events are held at Prestwold Hall as Satnav directions send vehicles down Vinetree Terrace. This situation is the same on Old Parsonage Road as it is just as narrow and one leads to the other. The resident would like to work with the Parish Council on ideas to hopefully improve/rectify the situation. |
| 5. | **Police Report and Correspondence**  The police reports for July and August had been received since the previous meeting. These were distributed to all Councillors prior to the meeting. |
| 6. | **Borough Councillors Report**  No Councillors present. |
| 7. | **County Councillors Reports**  Cty Cllr Shepherd asked Councillors to be made aware of the LCC budget announcement within the LRALC weekly round robin today. The Clerk read this out to the Councillors. |
| 8. | **Co-option of Councillor**  None. |
| 9. | **Business**   * 1. To discuss and agree the Members Highway Funds and what we will be requesting   Cllr Doherty highlighted that Vinetree Terrace was part of the first proposal the Parish Council submitted to Cty Cllr Shepherd as to what the fund could be spent on but LCC’s response showed they were concerned as their previous action involving Vinetree Terrace signs that were previously installed then being removed at the cost of the tax payer. Following this reply from LCC the Parish Council have been requested to refine their proposal. Prior to the meeting the Councillors took part in a walk around of the village to help identify what equipment/changes could be beneficial where. The decision was made to request a fixed VAS which would be situated on the A60 at the Nottingham end of the village. The second choice was two mobile VAS’s, with one being permanently placed on the A60 at the Nottingham end of the village and the second on Wymeswold Road. The third choice would be the gateway.  **Action: VW the email Cty Cllr Shepherd with the updated proposal.**   * 1. To discuss and agree on a Councillor to act on the Parish Councils behalf for the Members Highway Funds proposal, discussions etc.   All agreed for Cllr Doherty to act on behalf of the Parish Council.   * 1. Consider a response to correspondence regarding Vinetree Terrace signage, speeding issues etc.   All Councillors felt this issue needs to be readdressed and considered further. Not least because of the traffic issues, but issues that face pedestrians on this road. There are a number of issues which all need to be carefully considered and what their outcomes could be. LCC need to be approached about this again with arguments that are supported by evidence. All residents in the village should be able to have an opinion on the subject of traffic, speeding, pavements, parking etc. A working party is needed to discuss this further and look at the village as a whole, which should include members of the village. Terms of reference will be needed for the working party. It was proposed a questionnaire should initially be distributed to gather villager’s opinions and thoughts.  **Action: Cllr Dargie to design a questionnaire, with the questions being approved and finalised outside the Parish Council meeting**  **Action: VW to find out how the Parish Council can obtain formal advice on what can and can’t be achieved.**  **Action: Cllr Dargie to draft an article for The Link to encourage residents to gather evidence about speeding etc. that can be used to support arguments**   * 1. To receive an update on the review of the Strategic Plan   Cllr Cassell and Cllr Girgis to review together.   * 1. To discuss the ongoing playground health & safety checks   It was felt these were not being carried out/recorded as often as they should. Cllr Dargie confirmed it is the playground equipment which needs monitoring regularly and that she carries out a weekly visual check. The quarterly check is trying the equipment out and is recorded. Cllr Dargie reported that at the training she attended about playground equipment maintenance, they state a quarterly thorough check is adequate. It was suggested that each Councillor could carry out the weekly check in turn.  **Action: Cllr Dargie to draw up a rota**  **Action: Cllr Dargie to update the google maintenance check record as to what actually needs checking weekly.** |
| 10. | **To Receive Reports from Councillors**  None. |
| 11. | **To make comments and agree action on the following planning applications:**  *(Italics is for information only)*   * P/22/0782/2. Formation of acoustic bund to edge of car track - Wymeswold Airfield. Import of inert materials from off-site for formation. * *P/21/2408/2 - Formation of first floor terrace/balcony to rear and access door, provision of roof glazing above kitchen and insertion of ground floor window to end gable of detached dwelling* * *P/22/1362/2- Conversion of part of existing building into offices (Use Class E (g)(i) and associated fenestration alterations. Provision of additional car parking area to courtyard. Variation of Condition 2 of planning permission P/21/1546/2 under Section 73 of the Town and Country Planning Act 1990 (change to approved plans to revise access and landscaping)* |
| 12. | **Correspondence – Discuss and Agree Response to the following:**   1. LRALC AGM   The meeting has already taken place   1. Clay Pigeon shooting on the Prestwold Estate   The resident has already contacted Prestwold Hall directly and copied their message to the Parish Council. It was agreed no further action should be taken.   1. Free Tree Packs   Information only.   1. Noise from the airfield and planning application   Already discussed above.   1. RCC Membership   All agreed this should be applied for. |
| 13. | **To Receive the Clerks Report**  This was distributed prior to the meeting and there were no questions or queries. |
| 14. | **Finance**   1. Financial update - The Cash Book & Bank Statement to be reviewed and signed off   The paperwork was reviewed and agreed.   1. To agree payments due for the month (Schedule of Payments to be signed by the Chair)   The payments were reviewed and signed off.   1. Receipt of Precept   Noted. |
| 15. | **To agree items for the Press Release**  Trimming hedges and trees  Speeding/Traffic/ Footpath Survey  Playing Field Committee Get Together Date |
| 16. | **To receive agenda items for the next meeting**  None. |

*The meeting closed at 9.30*

These minutes are signed as a true and accurate record.

Chairman Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_