**To Cllrs Cassell, Doherty, Dargie, Girgis and Rathod**

You are summoned to attend the meeting of Hoton Parish Council to be held at Hoton Village Hall on Monday 27th June 2022 at 7.45 p.m. to transact the following business.

V. Webster

Mrs V Webster, Clerk to the Council

**Meeting of Hoton Parish Council**

**Agenda**

1. **To receive apologies for absence**
2. **Declarations of interests:** disclosable pecuniary interests; personal interests; or personal interests that may lead to bias, by parish councillors to items on the agenda.
3. **To approve and sign the minutes of the parish council meeting held on Monday 9th May 2022**
4. **Questions and comments from members of the public** (10 minutes)
5. **Police Report and Correspondence**
6. **Borough Councillor’s report**
7. **County Councillor’s report**
8. **Co-option of Councillor**
9. **Business**
   1. To approve the new Sickness Absence Policy
   2. To discuss and agree the Members Highway Funds and what we will be requesting
   3. To discuss proposal for the request for funding for raised beds
   4. Consider and agree use of poster by Cllr Dargie for the Playing Field Volunteer Day
   5. To approve the use of the new Code of Conduct
   6. Consider response to correspondence regarding Vinetree Terrace signage
   7. To receive an update on the review of the Strategic Plan
   8. To discuss complaints from residents about the Lagoon smell
   9. To discuss what should happen with the Parish Council scanner and projector
10. **To receive Reports from Councillors**
11. **To make comments and agree action on the following planning applications:**

*(Italics is for information only)*

* P/22/0782/2. Formation of acoustic bund to edge of car track - Wymeswold Airfield. Import of inert materials from off-site for formation.
* *P/21/2408/2 - Formation of first floor terrace/balcony to rear and access door, provision of roof glazing above kitchen and insertion of ground floor window to end gable of detached dwelling*

1. **Correspondence – Discuss and Agree Responses to the following:**
2. Useful Links Page Inclusion Request
3. Footpath Queries
4. **To receive the Clerk’s Report**
5. **Finance**
   1. To review and sign the AGAR paperwork for 2021/22
   2. Financial update - The Cash Book & Bank Statement to be reviewed and signed off
   3. To agree payments due for the month (Schedule of Payments to be signed by the Chair)
   4. To discuss and agree the continued use of the HMRC app for payroll
   5. Hoton Playing Field Committee Expenditure
6. **To agree items for the press release**
7. **To receive agenda items and for the next meeting**

Members of the public are always welcome at meetings of the Parish Council. Please note that the public will only be allowed to speak during the part of the meeting allocated to questions from members of the public.