**Minutes of the Hoton Parish Council Meeting**

**Held in Hoton Village Hall on Monday 10th January 2022 at 8.00pm**

**In attendance**: Cllr Cassell (Chair), Cllr Eady, Cllr Doherty, Cllr Girgis, Cllr Dargie and

Victoria Webster (Parish Clerk)

*The meeting commenced at 8.00 p.m.*

|  |  |
| --- | --- |
| 1. | **To receive apologies for absence**Apologies were received from Cty Cllr Shepherd and Cllr Boker. |
| 2. | **Declarations of interests: disclosable pecuniary interests; personal interests; or personal interests that may lead to bias, by parish councillors to items on the agenda.**There were no declarations of interest made. |
| 3. | **To approve and sign the minutes of the Parish Council meeting held on the 6th December 2021**The minutes were proposed by Cllr Dargie and seconded by Cllr Eady. |
| 4. | **Questions and comments from members of the public (10 minutes)**No members of the public were present so there were no questions or comments. |
| 5. | **2022/23 budget proposal.  To agree or modify with the aim to agree on a final version.**The budget was agreed at £20,280 for 2022/23. The precept will need to increase by 5% to allow for inflation on various items thus making the new precept £12,127 for 2022/23. |
| 6. | **Police Report and Correspondence**No new report has been received from the Police since the previous meeting. |
| 7. | **Borough Councillors Report**There were no Borough Councillors reports presented at the meeting. |
| 8. | **County Councillors Reports**There were no County Councillors reports presented at the meeting. |
| 9. | **Co-option of Councillor**Two village residents have shown an interest in the vacant Councillor position but neither were able to attend tonight’s meeting. |
| 10. | **Business*** 1. To discuss the use of personal equipment

All agreed that security should be purchased for the Clerks laptop at a cost up to £40 for the year which covers 5 devices to allow use on the Councillors devices also.The Clerk advised Councillors that they should have a separate email for parish council work and not use personal email addresses. **Action: Councillors to set up individual Gmail accounts to use for Parish Council business****Action: VW to send an email out to all Councillors as to what their new Gmail address should be.*** 1. To discuss how tasks are divided up between Councillors

It was proposed that Councillors have individual responsibility for individual items. It was agreed that Cllr Doherty would take on responsibility for speeding, Cllr Dargie the Playing field, Cllr Girgis general asset maintenance and Cllr Eady planning applications.**Action: Produce a poster for the noticeboard with emails.*** 1. To discuss approaching the DNRC with regards the footpath

The new footpath is in a terrible state and is difficult for residents to use. There are health and safety concerns. This needs to be relayed to the Land Agent. Share our health & Safety concerns with them and ask how the path can be improved. **Action: VW to contact the Land Agent with regards to the state of the path.**  |
| 11. | **To Receive Reports from Councillors**Cllr Eady requested a list of meeting dates.**Action: VW to distribute a list of meeting dates.**Cllr Cassel expressed concerns about not having a vice chair. Cllr Girgis agreed to be the vice chair. |
| 12. | **To make comments and agree action on the following planning applications:***(Italics is for information only)**P/21/2064/2 – Tree works* |
| 13. | **Correspondence – Discuss and Agree Response to the following:**1. Email received from Julie Mater in relation to the Kinch Bus service through Hoton

No further concerns. No further action needed.1. Email received in relation to the Smart Home: Gren Eco Tips for Sustainable Living

All agreed not to include on the website. |
| 14. | **To Receive the Clerks Report**The telephone kiosk was painted.**Action: VW to write to the Packe Arms again and address it to Emily Martindale.** |
| 15. | **Finance*** 1. Financial update

The cash books for both accounts were circulated to all Councillors prior to the meeting. There were no questions raised.* 1. To agree payments due for the month:

Charnwood Borough Council – Playground Inspection £64.80V. Webster wages (December) £249.30W. Cassell – December Lighthouse payment £18.39It was agreed that these payments should be made and cheques were signed by two councillors. |
| 16. | **To agree items for the Press Release**Playing Field volunteer day, make sure it is in the next newsletter. |
| 17. | **To receive agenda items for the next meeting**Decide what village projects will be worked on and when.Tools in shed, where should these be stored.Mole issue on playing field. |

*The meeting closed at 9.24*

These minutes are signed as a true and accurate record.

Chairman Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_