

HOTON PARISH COUNCIL

To Cllrs Eady, Doherty and Dargie

You are summoned to attend the meeting of the Hoton Parish Council Playing Field Committee to be held in Hoton Village Hall on Wednesday 16th June 2021 at 7.30 p.m. to transact the following business.

Hellen Jarvis

Mrs H Jarvis, Clerk to the Council

11 June 2021

Meeting of Hoton Parish Council Playing Field Committee Agenda

1. To elect a Chairman
2. To witness the signing of the acceptance of declaration of office of Chairman of Hoton Parish Council Playing Field Committee
3. To agree who will take the minutes of the meeting
4. To receive apologies for absence
5. **Disclosure of interests:** disclosable pecuniary interests; personal interests; or personal interests that may lead to bias, to items on the agenda.
6. To co-opt non-councillors as non-voting members to the Committee
7. Questions and comments from members of the public (10 minutes)
8. To review the purpose of the committee and agree any changes to the Terms of Reference of the Hoton Parish Council Playing Field Committee to be proposed for consideration by the full council.
9. To analyse the playing field section of the Hoton Green Spaces survey results
10. To agree any action arising from the results of the survey
11. To agree the playing field action plan (subject to additions from item 9)
12. To agree to hold a volunteer day on 26 June 2021 and allocate tasks from the action plan.
13. To approve expenditure on the following items required to carry out repairs
 - a. Fixed net supports for football nets up to £100
 - b. Basketball repairs and nets up to £100
 - c. Rust remover for goal posts and other equipment as required up to £35
 - d. Paint for goal post and other equipment up to £60
 - e. Preservative for wood structures up to £35
 - f. Traverse wall fixtures and fixings up to £60
 - g. Wood and fixings for trim trail up to £50
 - h. Cleaning products and PPE for volunteer day up to £60
14. To agree who will carry out the risk assessment for the volunteer day
15. To agree the date, time and place of the next three meetings
16. To agree items for the Hoton Parish Council Press Release
17. To receive agenda items for the next meeting

Members of the public are always welcome at meetings of the Parish Council. Please note that the public will only be allowed to speak during the part of the meeting allocated to questions from members of the public.