

# **WOLDS VILLAGES NEIGHBOURHOOD PLAN JOINT NEIGHBOURHOOD PLAN COMMITTEE**

**Minutes of a meeting of the Joint Neighbourhood Plan Committee,  
a committee of Burton on the Wolds, Cotes and Prestwold Parish Council  
and Hoton Parish Council, held on Thursday 14<sup>th</sup> April 2016 at 8pm  
at the Pavilion, Towles Fields, Burton on the Wolds**

## **Present:**

Cllr Shields, Chairman - Burton on the Wolds, Cotes and Prestwold Parish Council (BPC)  
Cllr Eady, Vice-Chairman - Hoton Parish Council (HPC)  
Cllr Cassell - (HPC)  
Cllr Seymour - (HPC)  
Hellen Jarvis (from 8:10pm)  
Mrs Clare Blain – Clerk to BPC and HPC

## **In attendance:**

Kathy Jones  
Colin Wilkinson – Planit-X (Planning consultant)

## **N74/15 To receive apologies for absence**

Apologies for absence were received from John Shuter and Cllr Hames (BPC).

**Resolved:** To accept the apologies of John Shuter and Cllr Hames.

Cath Thomson (Facilities and Services Working Party) and John Preston (RCC) were also unable to attend.

## **N75/15 Disclosures of interests, disclosable pecuniary interests, personal interests or personal interests that may lead to bias, to items on the agenda**

None.

## **N76/15 To co-opt members of the public to the Joint Committee in line with the Terms of Reference**

**Resolved:** To co-opt Kathy Jones and Edward Broughton to the Joint Neighbourhood Plan Committee. Kathy Jones agreed to look after communication and engagement for the committee.

## **N77/15 To approve the minutes of the previous meeting, held 25<sup>th</sup> February 2016**

**Resolved:** To approve and sign as a true record the minutes of the Joint Neighbourhood Plan Committee meeting held on 25<sup>th</sup> February 2016.

## **N78/15 Questions or comments from members of the public**

None.

## **N79/15 To receive members' reports from committee members – for information only**

None.

8:10pm Hellen Jarvis arrived.

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## JOINT NEIGHBOURHOOD PLAN COMMITTEE

### **N80/15 To receive updates from the Working Parties**

**a) Environment – Mrs Jarvis** No report.

**b) Economy – Cllr Eady** A report was circulated in advance of the meeting and is filed with the minutes. The business site currently occupied by Eaton is outside the plan area; a potential change of use would impact the plan area. Colin Wilkinson advised that it can be referred to in the plan but cannot have any policies relating to it.

**c) Traffic & Transport – lead member to be appointed**

**d) Housing – Cllr Shields** The Housing Working Party will look at the Sowters Lane site and confer with the Economy Working Party where necessary.

**e) Facilities & Services – Cllr Shields (on behalf of Mrs Thomson)** The Working Party are awaiting the report from the residents' survey.

### **N81/15 To agree a lead person for the Traffic & Transport Working Party**

No expressions of interest have been received.

**Resolved:** That this role will be advertised in the Link.

### **N82/15 To receive the initial results from the Residents' Survey**

384 surveys were returned and John Preston hopes to have the results in early May.

The prize draw was carried out and the winner of the £100 was Mrs Landucci, a resident of Hoton.

### **N83/15 To agree the printing and delivery of the Young Persons' Survey**

Cllr Hames has reviewed and tested the Young Persons' Survey and recommends it to the committee. Requests have been received for 30 surveys, 12 paper copies and the rest electronically.

**Resolved:** To approve the Young Persons' Survey. Hard copies will be printed by the clerk and the clerk will ask RCC to put it online. The survey will be available for a two week period and a prize draw of a £20 iTunes voucher will be offered.

### **N84/15 To confirm appointment of planning consultant, subject to prior approval by the Parish Councils**

The planning consultants were interviewed by Cllr Shields, Cllr Eady and Will Antill, as agreed, and their recommendation to appoint Planit-X has been approved by both Parish Councils.

**Resolved:** To confirm the appointment of Planit-X as the planning consultant for the Neighbourhood Plan, subject to satisfactory references, which have been requested.

### **N85/15 To welcome appointed planning consultant to meeting and to receive initial report and agree target dates and milestones for the Plan**

Colin Wilkinson introduced himself to the committee and outlined the issues which all Neighbourhood Plans cover, as well as the unique features, such as the industrial estate and

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Prestwold Hall.

The next step is to feedback 'issues and options' from the residents' survey.

Colin Wilkinson will look to build in time with each Working Party.

## **N86/15 Funding update**

A small amount of the grant from Locality has been repaid, as it had not been spent by the end of the financial year. A further application for funding will be made in the new financial year, up to £9000 can be applied for. Cllr Shields will discuss additional funding opportunities with Colin Wilkinson.

**N87/15 The next meeting of the Joint Committee will be held in early June, after the Working Parties have been able to consider the results from the Residents' Survey.**

The meeting closed at 10pm.

These minutes are a true and accurate record \_\_\_\_\_ Date \_\_\_\_\_  
Cllr R. Shields, Chairman