**Minutes of the meeting of Hoton Parish Council Playing Field Committee (PFC) held on Thursday 9 June 2022 at 7.00 p.m in the Village Hall**

**Attendees:** Cllrs Dargie, Doherty, Grigis and Rathod and John Borzacchiello.

1. **To agree who will take the minutes for the meeting.**

**1.1** It was agreed that Cllr Doherty would take the minutes.

1. **To receive apologies for absence.**

**2.1** There were no apologies for absence.

1. **Disclosure of interests.**

**3.1** There were no disclosable pecuniary interests; personal interests; or personal interests that may lead to bias on items on the agenda.

1. **To co-opt non-councillors as non-voting members to the Committee.**

**4.1** There was no co-options. Cllr Grigis and Rathod were attending the PFC as members for the first time.

1. **Questions any comments from members of the public (10 minutes).**

**5.1** No members of the public were present.

1. **M&BG update.**

**6.1** The new contract with M&BG was agreed in April 2022. Cllr Dargie believes that the quality of the grass cut has improved, and the contractor appears to be keen to ensure that the village is kept tidy. The nettles will be strimmed back in June. The contractor has suggested that the perimeter beds eg behind the cricket nets are cleared and then wild flowers planted for approx. £70 for the seeding. The contractor has suggested that the Volunteer Day could be used to tidy the raised beds.

1. **Volunteer Day.**

**7.1** **Job list.** The following were agreed to be included in the job list for the Volunteer Day:

1. Clear litter in the village.
2. Clear rest of leaves at the Playing Field.
3. Remove rest of the cuttings at the entrance to playing fields.
4. Fix bench in the bus shelter.
5. Blow and brush to clear the tennis court surface.
6. Sand the goal post and paint.
7. Lop some of the lower thin branches.
8. Stain the bus shelter.
9. Strim some nettles.
10. Plant the two replacement fruit trees in the orchard.
11. Relocate the table from the nature area.

**7.2** **Equipment.** Equipment required for the Volunteer Day is 2 petrol blowers, loppers, litter picking kit, fluorescent jackets, strimmer, petrol blower, sander, paint brushes and sweeping brush.

**7.3** **H&S Assessments.** The H&S assessments will be completed by Cllr Doherty and the HPC Sec is primed to look at the H&S assessments Friday or Saturday before the Volunteer Day on Sunday 12 June.

1. **Trim trail.**

**8.1** Decision to advise HPC that all the trim trail equipment should be removed for safety reasons.

1. **HPC Budget items.**

**9.1** There was agreement on the following spend within the £500 PFC limit.:

1. Paint for playing equipment three pots 250ml each £30.
2. Sandpaper for electric sander £15.
3. Preservative for wooden items £45. Ronseal Satin Dark Oak 10 litres.
4. Paint for goalposts £22 for 750ml.
5. Sander and battery £150.
6. Paint brushes up to £20.
7. High vis vests. £15 for pack of 4.

**9.2** **Playing Fields Improvements.** All options for improvement for the Playing Fields are to be priced and be presented with a copy of the residents’ survey at the next HPCPFC so a decision can be made on projects to be taken forward this financial year.

**9.3 Raised beds.** It was agreed that sleepers should be used to surround the failing brickwork and volunteers should carry out the work. Cllr Rathod to price the sleepers and the pricing to be presented to the HPC for funding at the June 2022 meeting. Cllr Doherty to ensure it is added as an agenda item at the next HPC Meeting.

9.4 **Playing Field Funds.** Playing Field Fund to be preserved at the minute as grants are likely to have to be matched by HPC. Cllr Doherty to ask HPC Sec to include the presentation of the costings as an agenda item for funding from the HPC and also ask for the ring fencing of the Playing Field Fund to be ring fenced.

**9.4 Communications.** Cllr Dargie willproduce a flyer after the Volunteer Day with what has been done at the Playing Field, what the PFC intend to do andjobs the villagers can volunteer do in their own time. Cllr Dargie to design the flyer to present to the June Formal HPC meeting.

**9.4 Insurance.** Cllr Doherty tocheck with HPC Clerk what HPC insurance covers for individuals doing work in their own time on the Playing Field. Cllr Doherty to ask HPC Clerk to put appropriate notice up on the use of the playing field and what jobs individuals can do.

1. **Grant funds.**

**10.1** Cllr Doherty to see what demographic data we can get hold in readiness for applying for grants.

1. **Playing Field Fund.**

**11.1.** The Playing Field Fund has been transferred to HPC and contains just over £5K.

1. **Press Release items.**

**12.1** The following press item will be proposed at the next HPC meeting:

Summary of tasks carried out at the Volunteer Day including thanks to the volunteers and include a line about potential sponsorship in the future.

1. **To receive agenda items for the next meeting.**

**13.1 Date of next meeting.** The date of the next PFC will be Thursday 1 September at 7pm.in the Village Hall.

**13.2. Agenda items.** The following agenda items were agreed for the next PFC meeting:

1. **Inspection schedule.**
2. **Priorities for FY22/23.** Cllr Dargie to present the pricedoptions for the Playing Field to PFC with the Residents’ survey.
3. **Maintenance schedule.**
4. **Date of next Volunteer Day.** Proposed end of Oct.