

Hoton Parish Council

Bank Reconciliation YEAR END 1st Apr 2020-31st Mar 2020

1	CASHBOOK	
	Cash in hand as cash book at 01/04	
	Current account	£60.00
	Reserve account	£17,961.59
	Unpresented cheques	£390.00
	Sub total	£17,631.59
	<i>Add</i>	
	Receipts (cash book) 01/04-31/03	£12,386.30
	Sub total	£30,017.89
	<i>Less</i>	
	Payments (cash book) 01/04-31/03	£15,551.42
A	Cash in hand as cash book at 31/03	£14,466.47
2	BANK STATEMENTS	
	Cash in hand as cash book at 31/03	
	Current account	£60.00
	Reserve account	£15,332.47
	Sub total	£15,392.47
	<i>Less</i>	
	Unpresented cheques	£926.00
	Sub total	£14,466.47
	<i>Add</i>	
	Receipts in cash book not banked at 31/03	£0.00
B	Adjusted bank balance at 31/03	£14,466.47
	<i>Note: A must equal B</i>	£0.00

Prepared by Hellen Jarvis, Clerk to Hoton Parish Council

Approved by

Signed

Date