

Minutes of the Annual Parish Meeting for Hoton

held at Hoton Village Hall on Monday 14th May 2018 at 8pm

In attendance: Cllr Isbister (Vice-Chairman, Hoton Parish Council), Cllr Seymour, Cllr Landucci, Cllr Gane, Mrs Blain (Parish Clerk), Borough Cllr Bokor and County Cllr Shepherd.

Agenda Items

1. Apologies for Absence

Cllr Cassell and Cllr Eady

2. To approve and sign the minutes of the Annual Parish Meeting held on 8th May 2017

Resolved: To approve and sign as a true record.

3. Chairman's Report

The Chairman's annual report, written by Cllr Cassell, was read by Cllr Isbister:

Welcome to the annual parish meeting, and to my annual report.

There may be similarities with previous reports, and it will be very brief.

Thanks as always:

To our county councillor and our borough councillor for their continued support and interest.

To the Village Hall committee, who work so hard to give the village an extraordinarily rich social life for such a small community.

And to my fellow councillors. They continue to be a pleasure to work with, forming an effective team who put in time and effort because they are committed to making the village an even better place to live. And it's important to note that as well as their work as a council, each of them makes a distinctive individual contribution to the village.

We have also been fortunate to have been extremely well supported by our professional (in all senses) Parish Clerk. Less fortunate in that she is leaving; so I would like to thank Clare for her commitment and for the quality of her support for the council over a number; nine we think. She has performed her role in exemplary fashion during all that period, and will be missed.

Our main priorities remain as in previous reports: the maintenance and continuing development of the playing field; planning further speed reduction measures; joint working with the Village Hall committee; identifying possibilities for enhancing the appearance of the village; and contributing to the development of the Neighbourhood Plan.

We made a considered response to the planning application for the chicken farm, which has yet to be decided.

The condition of village assets is reviewed regularly, and action taken where necessary.

4. Annual Statement of Accounts for 2017-2018 (Unaudited)

The unaudited statement of accounts was presented. The end of year bank balance was £15,826.82.

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| RECEIPTS | 17/18 Budget | 2017/18 |
|---------------------------|-------------------|-------------------|
| Precept | £10,466.12 | £10,466.12 |
| Council Tax Support Grant | £30.00 | £30.00 |
| Bank Interest | £1.50 | £4.49 |
| VAT refund | £450.00 | £1,586.48 |
| Other (including grants) | £1,000.00 | £1,735.00 |
| TOTAL | £11,947.62 | £13,822.09 |

| PAYMENTS | 17/18 Budget | 2017/18 |
|------------------------------|-------------------|-------------------|
| Clerk's Salary | £3,750.00 | £3,672.57 |
| Clerk's Expenses | £150.00 | £150.00 |
| General Administration* | £1,500.00 | £1,397.67 |
| Insurance | £450.00 | £397.93 |
| External Audit | £120.00 | £120.00 |
| Internal Audit | £55.00 | £55.00 |
| Memberships | £280.00 | £277.05 |
| Training | £100.00 | £35.00 |
| Election costs ** | £240.00 | £0.00 |
| Grounds Maintenance | £1,900.00 | £1,422.00 |
| Verge cutting costs | £600.00 | £588.00 |
| Emptying Bins | £620.00 | £0.00 |
| Playing Field Maintenance | £1,000.00 | £234.22 |
| Maintenance of other Assets | £500.00 | £476.56 |
| Christmas Tree | £120.00 | £120.00 |
| Village Hall | £2,000.00 | £0.00 |
| Village Improvement Projects | £1,370.00 | £1,314.00 |
| Speed Reduction | £4,000.00 | £0.00 |
| Neighbourhood Plan | £1,000.00 | £0.00 |
| Items from 2016-17 budget | n/a | £1,200.00 |
| Contingency | £3,000.00 | £0.00 |
| TOTAL | £22,755.00 | £11,460.00 |

| BANK RECONCILIATION | At 31/03/18 |
|------------------------------|-------------------|
| Cash in hand brought forward | £13,464.73 |
| Add receipts during year | £13,822.09 |
| Sub-total | £27,286.82 |
| Less payments during year | £11,460.00 |
| Cash in hand carried forward | £15,826.82 |
| <i>Represented by:</i> | |
| Current account | £60.00 |
| Reserve account | £16,876.82 |
| TOTAL | £16,936.82 |
| Less un-presented cheques | £1,110.00 |
| Adjusted bank balance | £15,826.82 |

5. Questions from Members of the Public

None.

The meeting closed at 8:13pm.

These minutes are a true and accurate record _____ Date _____

Cllr Cassell, Chairman