Minutes of a meeting of the Joint Neighbourhood Plan Committee,   
a committee of Burton on the Wolds, Cotes and Prestwold Parish Council

and Hoton Parish Council, held on Thursday 3rd August 2017 at 7.30 p.m.

at the Pavilion, Burton on the Wolds

**Present:**

Cllr Shields, Chairman - Burton on the Wolds, Cotes and Prestwold Parish Council (BPC)

Edward Broughton

Cllr Cassell - (HPC)

Lyn Cooper

Cllr Eady, Vice-Chairman - Hoton Parish Council (HPC)

Cllr Hames - (BPC)

Kathy Jones

Cath Thomson  
Colin Wilkinson Planit-X

Mrs Stephanie Massey – Clerk to BPC

**Apologies:**

None.

**In attendance:**

None.

**N20/17 To receive apologies for absence.**  
None.

**N21/17 Disclosures of interests, disclosable pecuniary interests, personal interests or personal interests that may lead to bias, to items on the agenda.**  
None.

**N22/17 To approve the minutes of the previous meeting, held 22nd June 2017.**  
**Resolved:** To approve and sign as a true record the notes of the Joint Neighbourhood Plan Committee meeting held on 22nd June 2017.

**N23/17 Questions or comments from members of the public.**  
None.

**N24/17 To consider holding regular meetings with representatives of the Prestwold Estate regarding housing.**

**Resolved**: To agree to hold regular meetings with representatives of the Prestwold Estate regarding housing.

**N25/17 To receive members' reports from committee members – for information only.**

None.

**N26/17 To receive an update from Colin Wilkinson, Plan-it X**

CW reported that updated version 4b of the draft plan has been circulated. CW circulated comments from the committee and the following required actions were noted:

* Cllr Eady to obtain number of residents data from Charnwood Borough Council.
* Cllr Eady to revisit resident surveys to investigate evidence of a requirement for a care home or warden assisted accommodation.
* CW to obtain dwelling numbers data from Charnwood Borough Council.
* The Clerk to send CW contact details of Charnwood Borough Council footpath representative.

**Resolved**: That CW will update and amend the document and recirculate updated draft.

**N26/17 To discuss outstanding actions of the Committee and information required.**

None.

**N28/17 To receive the latest version of the Joint Neighbourhood Plan**

This item was dealt with under minute reference N26/17.

**N29/17 Funding update and future requirements.**

The Clerk reported that funds held and available to date total £2,465 with the addition of £1242.35 from Locality (Groundworks).

**N30/17** The next meeting of the Joint Committee will be held on Thursday 21st September 2017 at 7.30 p.m.

The meeting closed at 9.30 p.m.

These minutes are a true and accurate record \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_

Cllr R. Shields, Chairman