**To Cllrs Cassell, Isbister, Eady, Doherty and Dargie**

You are summoned to attend the meeting of Hoton Parish Council to be held at Hoton Village Hall on Monday 1st November 2021 at 8:00 p.m. to transact the following business.

Mrs V Webster, Clerk to the Council

**Meeting of Hoton Parish Council**

**Agenda**

1. **To receive apologies for absence**
2. **Declarations of interests:** disclosable pecuniary interests; personal interests; or personal interests that may lead to bias, by parish councillors to items on the agenda.
3. **To review Councillors Register of Interests and Update if required**
4. **To approve and sign the minutes of the parish council meeting held on Tuesday 6 September 2021**
5. **To approve and sign the minutes of the extraordinary parish council meeting held on 11 October 2021**
6. **To co-opt councillors for Hoton**
7. **Questions and comments from members of the public** (10 minutes)
8. **Police Report and Correspondence**
9. **Borough Councillor’s report**
10. **County Councillor’s report**
11. **Business**
    1. To receive an update on grounds maintenance and agree action and payments
    2. To agree the scope of work for the new Grounds Maintenance contract
    3. To respond to the Members Highway Fund request for suggestions
    4. To respond to the RCC request for nomination/information for awards
    5. To discuss the proposed changes to the County Boundaries
12. **To receive Reports from Councillors**
13. **Correspondence – Discuss and Agree Responses to the following:**
14. Email from resident about smell emitted from the Lagoons
15. **To receive the Clerk’s Report**
16. **Finance**
    1. Financial update
    2. To discuss the draft budget for 2022/23 (for approval at the January meeting)
    3. To agree payments due for the month:

Rural Community Council – Annual Membership £60.00

Cllr S Isbister - Lighthouse Fee (September) £18.14

Cllr S Isbister – Lighthouse Fee (October) £18.14

1. **To agree items for the press release**
2. **To receive agenda items and for the next meeting**

Members of the public are always welcome at meetings of the Parish Council. Instructions on how to join this meeting, online or by telephone, are available on our website, noticeboards or directly from the clerk. Please note that the public will only be allowed to speak during the part of the meeting allocated to questions from members of the public.